

Bylaws Of The Pennsylvania State Fox and Coyote Hunter's Association, Inc.

Article I Name

The name of the organization shall be the Pennsylvania State Fox and Coyote Hunter's Association, Inc.

Article II Objective

The objective of the organization shall be to support and promote the sport of fox and coyote hunting with hounds in Pennsylvania:

GOAL: To protect the time honored use of hounds as a part of our State's hunting heritage.

GOAL: To develop regular communications with members through newsletters, the Internet and information sharing, in order to encourage young members to enter into the Sport.

GOAL: To provide programs for members to participate in, such as: field activities, training of hounds, family programs, field trials and bench shows - for the further development of fox hounds.

Article III

SECTION 1. Membership in this organization shall be open to all individuals without regard to race, gender, religion, ethnic or national origin, disability or any other attribute designating a protected class.

SECTION 2. Any foxhunter or individual in agreement with the goals and objectives of this organization shall be eligible for membership. Application for said membership may be made to any active member. . When the secretary or membership chairman receives the dues, the applicant will become an active member of the Pennsylvania State Fox & Coyote Hunter's Association with all of its rights and privileges.

SECTION 3. The classes of members shall be:

- A). Individual fox or coyote hunters.
- B). Organized pack foxhunters - those who customarily follow the hounds on horseback.
- C). Clubs or units - Any organized club of fox or coyote hunters in any region of Pennsylvania or any group of clubs in any region of Pennsylvania, with a minimum of 10 Association members, may organize

as a unit and shall be eligible to affiliate with the Pennsylvania State Fox & Coyote Hunter's Association. Each club or group so affiliated will be entitled to be represented by a member who shall be designated as a director in the association.

D). Non-member hunters wishing to participate in field trials or similar activities will be required to pay a Social Membership Fee, the amount of which will be determined at the annual meeting.

SECTION 4. **Dues**

A). Individual membership dues shall be set by the membership at the annual meeting of the Association. Upon payment of dues, a membership card will be issued by the secretary, which will entitle the holder to all privileges, courtesies, and advantages offered by the association.

B). Unit dues for both hunt clubs and county units shall be \$25.00 per year.

C). The membership year shall be from January 1st to December 31st.

D). All dues are payable upon receipt of the annual notification to the members. Part year dues from new members or new clubs shall be the same as full year dues.

E). Any individual member or member club whose dues have not been paid within 60 days of notification shall automatically lose all rights and privileges of membership in the Association

F). Full membership will be restored upon payment of unpaid dues for the current year.

Article IV Officers

SECTION 1. The officers of this organization shall be a president, a vice-president, a secretary, and a treasurer each of whom, shall be a member in good standing in the Pennsylvania State Fox and Coyote Hunter's Association. Whenever it is either necessary or desirable, additional vice-presidents, assistant secretaries, and assistant treasurers may be elected at the annual meeting.

SECTION 2. **Duties of Officers**

A). **PRESIDENT:** It shall be the duty of the president to preside at all meetings, to appoint all directors and committees and have the power to call special meetings and perform such other duties which may ordinarily pertain to the office of the president. He shall represent the Association before all State Commissions and other organized groups. He shall make an honest effort to obtain favorable consideration and action on all resolutions passed by this association. The president shall be a member of

the Executive Committee and, ex-officio, a member of all other committees of this association with the exception of the nominating committee. The president shall have the power and it shall be his duty to arrange programs, rent suitable meeting places for the annual meeting and for special meetings. The president shall have the power to appoint special committees to assist him in the conducting of the business affairs of this Association

B). **VICE-PRESIDENT:** It shall be the duty of the Vice-President in the absence of the president to preside at the meetings of this association, and to assist the president in representing the Pennsylvania State Fox and Coyote Hunter's Association before various State Committees and other organized groups. The vice-president shall be a member of the Executive Committee and all other committees of this Association and perform other duties as required.

C). **SECRETARY:** It shall be the duty of the secretary to keep minutes of all meetings and an accurate record in permanent form of all business transactions. He shall keep a record of the names and addresses of all members and of the directors. He shall perform any other duties as may be prescribed from time to time. He shall be a member of all committees. The secretary shall be allotted a revolving cash fund of \$100.00 for petty expenses necessarily incurred in the performance of his duty.

Disbursements from this fund shall be reported for approval by the auditors at the annual meeting of this association.

D). **TREASURER:** It shall be the duty of the treasurer to receive all monies accrued to the association and to deposit such funds in the name of the Pennsylvania State Fox and Coyote Hunter's Association in a bank approved by the directors. The directors may require the treasurer to give a bond, the amount to be decided by the directors. The premium on this bond is to be paid by the Association. The treasurer shall disburse the association's funds upon the direction of the president or secretary, such disbursements to be ratified at the next Executive Committee meeting. The treasurer shall be a member of all committee's including the Executive Committee.

E). **DIRECTORS:** There shall be an unlimited number of directors appointed by the president of the Association to serve yearly terms. Each director shall be a member in good standing of the Pennsylvania State Fox and Coyote Hunters Association. Except, as otherwise provided, it shall be the duty of the directors to transact the affairs of this Association; to be present at the regular and special meetings and to vote on all questions. They shall assist the officers in the performance of their duties and shall perform other such duties as ordinarily pertain to the office of the director.

SECTION 3. **Election of officers.**

Nomination and election of officers; president, vice-president, secretary, and treasurer, shall take place at the close of the business meeting at the annual meeting. Nominations shall be made from the floor. If there is but

one nominee for each office, by unanimous consent, the secretary may be instructed to cast the elective ballot for the officers. The new officers shall assume their duties at the end of the current election cycle and shall serve for a period of one year or until their successor is elected.

SECTION 4. Resignation of Officers.

Any officer, who, due to illness, change of residence, or other legitimate reason, finds it necessary to submit a resignation from office, may be relieved of this office by a majority vote of the Executive Committee. Such action shall not prevent him (her) from again holding office if so elected. Any office, except the presidency, so vacated shall be filled by the Executive Committee between annual meetings.

Article V Meetings

SECTION 1. Annual Meeting.

The annual meeting of the Pennsylvania State Fox and Coyote Hunters Association shall be held at a time and place selected by the Executive Committee. At this time, election of officers shall be held. Proposed resolutions shall be presented and discussed and any business of the Association will be transacted.

SECTION 2. Special Meeting.

Special meeting may be held at the call of the president or upon the request of any two directors. When possible, at least two weeks notice should be given for a special meeting and the agenda for the meeting should be available for review. .

SECTION 3. Quorum

A quorum shall consist of twenty-five (25) members in good standing at the annual meeting and shall be the members present at special meetings.

Article VI Executive Committee

SECTION 1. The executive committee shall be composed of the president, vice president, secretary, treasurer, and three directors designated by the president as executive directors.

SECTION 2. This committee shall be empowered to conduct all business, which may come up between the annual meetings, and to perform any other duties inherent in these bylaws. It shall authorize all expenditures except, when for the welfare of this Association an unforeseen financial obligation, is in the judgment of the president or the secretary to be required, such

obligation may be undertaken by them in the name of the Pennsylvania State Fox and Coyote Hunters Association provided that it does not exceed one hundred (\$100.00) dollars and it shall be ratified at the following meeting of the executive Committee. The Executive Committee shall make a yearly report to the Association at the annual meeting.

SECTION 3. The quorum for the Executive Committee shall be five (05) members.

Article VII Committees

SECTION 1. Such standing committees or special committees shall be created by the association and appointed by the president as may be advisable or necessary to transact the business or conduct the affairs of this Association. In the case of an emergency, the president shall have the power to appoint a special committee. This action shall be ratified at the next meeting of the Association.

SECTION 2. **Auditing Committee.**
There shall be an auditing committee composed of three members appointed by the president prior to the annual meeting to audit the books of the Association and report its findings at the annual meeting.

SECTION 3. **Legislative Committee.**
The legislative committee shall be composed of seven members appointed by the president. It shall be their duty to work for and to encourage proper legislation and regulations relative to the fox, coyote, foxhunting, coyote hunting, and foxhounds. They shall strenuously oppose legislation and other actions, which will materially detract from the sport of foxhunting. It shall be their duty to attend, in the name of the Pennsylvania State Fox and Coyote Hunters Association, meetings of other organized groups of sportsmen and oppose any action, which might be taken to mar our sport.

SECTION 4. **Membership Committee.**
The president shall appoint the chairman of the membership committee who shall be given the authority to appoint as many other member foxhunters as he may deem necessary to assist him in his efforts to secure new members.

SECTION 5. **Resolutions Committee.**
A). The resolutions committee shall consist of the president, vice-president, secretary, treasurer, and the directors of this organization. They shall meet at a designated place whenever it is necessary for the consideration of resolutions to be presented at the annual meeting.

B). Resolutions to be considered by this Association at its annual meeting must be received by the secretary thirty days (30) prior to the annual meeting for consideration of the Resolution Committee at its meeting.

C). Resolutions in the form of motions, may be presented from the floor by individual members or member clubs at the annual meeting.

Article VIII

Field Trials and Bench Shows

- SECTION 1. The field trial and bench show committee shall consist of all officers and directors of this Association and shall be under the direction of the president. At the discretion of the president, foxhunters other than those specified above may be appointed to this committee. It shall be the duty of this committee to arrange for and to conduct the annual field trial and bench show of this Association. It shall set the entry fees and arrange for the prize awards.
- SECTION 2. If the Association so desires, it may by a majority vote, request a member club to sponsor the field trial and bench show. In this instance, the sponsoring club shall make all arrangements for the field trial and bench show and shall in return receive the entry fees.
- SECTION 3. Unless by unanimous decision of the Executive Committee that conditions do not warrant it, at least one field trial and bench show shall be the official field trial and bench show for the Pennsylvania State Fox and Coyote Hunters Association.
- SECTION 4. It shall be the duty of the president to make an itemized budget of expenses of any proposed field trial and bench show to be conducted by this Association. This budget must be approved by the vice-president and the secretary of the Association and, upon their approval, an order upon the treasury signed by the president and the secretary shall be made payable to the president for the payment of expenses and expenditures in the conducting of the proposed field trial and bench show.
- SECTION 5. No later than one month following any field trial and bench show of this Association, the president shall make an itemized account of all receipts and disbursements in connection with said field trial and bench show, and submit same to the treasurer of this Association. This account shall be subject to audit by the auditing committee and a report of their findings made at the annual meeting of this Association.
- SECTION 6. The rules governing the running and judging of the field trials and bench shows shall be those of the National Foxhunters Association, unless otherwise set by the Executive Committee.

Article IX

Parliamentary Authority

The rules contained in the current edition of “**Robert’s Rules of Order, Newly Revised**” shall govern this Association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Association may adopt.

Article X

Amendment of Bylaws

These bylaws may be amended at the annual meeting of the Association by a two-thirds vote, provided that notice of the proposed change may be sent to the members with the call to the field trial and bench show.

Revised 2006

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